

Municipality of Brenda-Waskada

December 23rd Regular Meeting – 2025

The Regular Meeting was held in the Waskada Council Chambers on Tuesday December 23rd, 2025, at 1:03 PM

Attending the meeting were: Reeve M. Saltel, Deputy Reeve D. Stewart, Councillors: Councillor A. Van Steelandt, Councillor K. Bertholet, Councillor S. Jolly, Councillor B. Nestibo, Councillor C. Vandaele and CAO S. Boulet.

Approval/Adoption of Agenda

Resolution 319/2025

Bertholet/Jolly

BE IT RESOLVED THAT Council accept the December 23rd 2025, agenda as amended/presented.

Carried

Adoption/Confirmation of Minutes

Resolution 320/2025

Stewart/Jolly

BE IT RESOLVED THAT Council accept the December 9, 2025 minutes as circulated.

Carried

Delegation and Public Hearing-N/A

Business Arising from Minutes-N/A

Financial

i) Interim Budget

Resolution 321/2025

Vandaele/Saltel

WHEREAS in accordance with Section 163 of the Municipal Act, Council may adopt an interim budget to have effect only until the Council adopts the operating budget for the fiscal year; THEREFORE BE IT RESOLVED council approve and adopt the following interim operating budget for the year 2026, until the adoption of the 2026 financial plan.

General Government Services	725,000.00
Protective Services	136,0000.00
Transportation Services	1,260,000.00
Environmental Health Services	118,000.00
Public Health and Welfare Services	23,000.00
Environmental Development Services	3,600.00
Economic Development Services	120,000.00
Recreational and Cultural Services	170,000.00
Fiscal Services	675,000.00
Utility	<u>100,000.00</u>
TOTAL	\$3,330,600.00

Carried

ii) Approval of Cheques

Resolution 322/2025

Bertholet/Stewart

BE IT RESOLVED THAT the Members of Council approve the following accounts:

Cheques #3179-3242 in the amount of \$101,965.29,
Cheques #3183 is Void.

Carried

iii) Overtime

Resolution 323/2025

Van Steelandt/Stewart

BE IT RESOLVED the Members of Council approve the following overtime for December 1-31, 2025.

Jeff Morgan 3 hours (Pay out) x 1.5= 4.5 hours

Carried

Correspondence

- i) SOS Meeting Minutes December 2, 2025
- ii) Minister of Agriculture
- iii) AMM Trading Rebate
- iv) Bren Del Win meeting minutes
- v) Ronald McDonald House - Tabled
- vi) CCEDC Funding Request- Tabled

By-Laws and Policies

- i) By-Law No. 59 FIPPA First Reading

Resolution 324/2025
Van Steelandt/Saltel BE IT RESOLVED Council give first reading to By-Law No. 59-2025 being a By-Law for FIPPA.
Carried

- ii) By-Law No. 59 FIPPA Second Reading

Resolution 325/2025
Jolly/Bertholet BE IT RESOLVED Council give second reading to By-Law No. 59-2025 being a By-Law for FIPPA.
Carried

- iii) FIPPA Policy AD-03

Resolution 326/2025
Vandaele/Saltel BE IT RESOLVED Council approved the new FIPPA Policy AD-03, with the addition of having to be done once a year.
Carried

- iv) By-Law No. 58 Employee Code of Conduct Third Reading

Resolution 327/2025
Vandaele/Stewart BE IT RESOLVED Council give third reading to By-Law No. 58-2025 being a By-Law for Employee Code of Conduct.

Councillor	Votes
Van Steelandt	Yes
Nestibo	Yes
Vandaele	Yes
Stewart	Yes
Bertholet	Yes
Jolly	Yes
Nestibo	Absent
Reeve Saltel	Yes

Carried

- v) By-Law No. 60 Line of Credit Third Reading

Resolution 328/2025
Jolly/Saltel BE IT RESOLVED Council give third reading to By-Law No. 60-2025 being a By-Law for the Line of Credit.

Councillor	Votes
Van Steelandt	Yes
Nestibo	Yes
Vandaele	Yes
Stewart	Yes
Bertholet	Yes
Jolly	Yes
Nestibo	Absent
Reeve Saltel	Yes

Carried

vi) By-Law No. 61-2025 Designated Officers

Resolution 329/2025
Van Steelandt/Jolly

WHEREAS Section 130 of *The Municipal Act*, L.M. 1996, c.58

states as follows:

Establishment of Designated Officer Positions

130 A council may, by by-law, establish one or more positions to carry out the powers, duties and functions of a designated officer under a by-law of this or any other Act, and may give each such positions any title the council considers appropriate.

NOW THEREFORE BE IT RESOLVED the Council of the Municipality of Brenda-Waskada in open session assembled as follows:

1. That the positions of “Chief Administrative Officer”, “Rural Public Works Supervisor”, “Urban Public Works Supervisor”, “Building Inspector”, “Development Officer”, “Senior Election Officer (SEO)” and “By-Law Enforcement Officer”, "Fire Chief", "Emergency Coordinator", "Safety Officer", "Beaver Control Officer", "FIPPA Officer", and "Cheque Signatories" be established as designated officer positions of the Municipality of Brenda-Waskada.
2. That the appointment of the persons to the designated officer positions shall be authorized by resolution of Council.

AND FURTHER BE IT RESOLVED Council gives first reading to By-Law No. 61-2025 Designated Officers.

Carried

vii) Appointment of Designated Officers Second Reading

Resolution 330/2025
Stewart/Bertholet

BE IT RESOLVED Council give second reading to By-Law No. 61-2025 being a By-Law for Designated Officers.

Carried

viii) By-Law No. 61-2025 Designated Officers Schedule A

Resolution 331/2025
Jolly/Saltel
of

WHEREAS By-Law No. 61-2025 provides for the appointment

designated officers.

THEREFORE BE IT RESOLVED the following are designated officers are included in schedule A:

CAO
Rural Public Works Supervisor
Urban Public Works Supervisor
By-Law Enforcement Officers
Building Inspector
Cheque Signers
Safety Officer
FIPPA Officer
Beaver Control
Development Officer
Senior Election Official
Fire Chief
Emergency Coordinator

Carried

ix) Urban Public Works Relief

Resolution 332/2025
Jolly/Stewart

BE IT RESOLVED Council of the Municipality of Brenda-Waskada accept the PW-011 Urban Public Works Relief policy as presented. This includes in the policy a reference to qualified candidates. That lists of multiple candidates for each position be created. That maps of locations of all resources be created

including curb stops, roads and streets to be covered, and property locations.

Councilor Nestibo arrived at 1:30 PM.

x) In Camera Session

Resolution 333/2025
Saltel/Stewart

BE IT RESOLVED we adjourn regular meeting at 2:00 PM and enter into In Camera session to discuss legal and personnel. AND FURTHER BE IT RESOLVED any item discussed while in camera must be kept confidential until the matter is discussed at a meeting of council in public.

Carried

xi) Adjourn In Camera Session

Resolution 334/2025
Stewart/Van Steelandt

BE IT RESOLVED THAT we adjourn In Camera session and resume regular meeting at 5:35 PM.

Carried

Municipal Employees/Office-

i) CAO report

Municipal Property-N/A

New Business

i) Waskada Transfer Site Operator Manual -Tabled

ii) 2026 Council meeting dates

Resolution 335/2025
Bertholet/Vandaele

BE IT RESOLVED Council of the Municipality of Brenda-Waskada amend and accept the 2026 council meeting dates.

Carried

iii) Munisoft Conference -Tabled

iv) Medora Post Office-Tabled

Councillors Report and Discussion

- a. Reeve Saltel – Verbal report on CAMA
- b. Deputy Reeve Stewart-
- c. Councillor Jolly-
- d. Councillor Van Steelandt –
- e. Councillor Bertholet - Verbal report on AMM and Senior Outreach Services and Library- minutes
- f. Councillor Vandaele-
- g. Councilor Nestibo-Verbal report on EMO Generators

Adjournment

Resolution 336/2025
Saltel/Bertholet

BE IT RESOLVED we adjourn meeting at 6:15 PM.
Carried

Reeve/Deputy Reeve/Chairperson

Chief of Administration