

Municipality of Brenda-Waskada
Province of Manitoba
By-Law # 01-2018

BEING a by-law to govern the organization of the Municipality of Brenda-Waskada.

The council of the Municipality of Brenda-Waskada, as a Committee of the Whole, in open session duly assembled, enacts as follows:

1.0 TITLE

- 1.1 This bylaw will be referred to as the “MUNICIPALITY OF BRENDA-WASKADA ORGANIZATIONAL BY-LAW”.

2.0 COMPOSITION

- 2.1 The Council of the Municipality of Brenda-Waskada is composed of:
- 2.1.1 The Head of Council; and
 - 2.1.2 Six Councillors

3.0 ROLE OF COUNCIL

- 3.1 The responsibilities of Council are determined by the legislative framework of The Manitoba Municipal Act. In this by-law, the view of Council is founded on the principle that the members are stewards of the organization. As such, they have a responsibility to oversee the conduct of the organization, to monitor management and to endeavour to ensure that all major policy issues affecting the affairs of the organization are given consideration. In normal circumstances, the Council shall not intrude on the prerogatives and responsibilities of management and day-to-day management functions should not be performed by Council.

- 3.2 Council is responsible for:

- 3.2.1 developing and evaluating the policies and programs of the municipality;
- 3.2.2 insuring that the powers, duties and functions of the municipality are appropriately carried out; and
- 3.2.3 carrying out the powers and duties and functions expressly given to the Council under this or any other Act.

4.0 HEAD OF COUNCIL

- 4.1 At the first regular Council meeting following an election, the Council must consider the recommendation for appointment of a Councillor to Deputy Head of Council. The appointment of Deputy Head of Council must be approved by resolution of Council. The Deputy Head of Council shall act in place of the Head of Council when he/she is unable to carry out the powers, duties and functions of the Head of Council.

- 4.2 In addition to performing the duties of a member of Council, the Head of Council has a duty:
- 4.2.1 to preside when in attendance at a Council meeting, except where the Procedures By-law or this or any other Act otherwise provides;
 - 4.2.2 to provide leadership and direction to the Council; and
 - 4.2.3 to perform any other duty or function assigned to the Head of Council by this By-law, or by the Municipal Act, or any other Act.

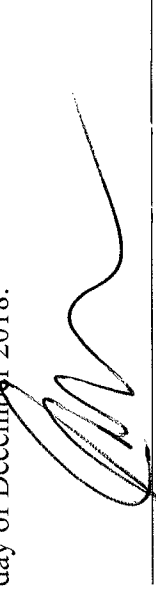
5.0 GENERAL DUTIES OF COUNCIL MEMBERS

- 5.1 Each member of the Council has the following duties:
- 5.1.1 to consider the well-being and interests of the municipality as a whole and to bring to the Council's attention anything that would promote the well-being or interests of the municipality;
 - 5.1.2 to participate generally in developing and evaluating the policies and programs of the municipality;
 - 5.1.3 to participate in meetings of the Council and of Council committees and other bodies to which the member is appointed by the Council;
 - 5.1.4 to keep in confidence a matter that is discussed at a meeting closed to the public (in camera) and that the committee decides to keep confidential until the matter is discussed at a meeting of the Council or of a committee conducted in public;
 - 5.1.5 to keep him/herself reasonably informed of the programs and projects relevant to the portfolio that he or she is appointed to; and
 - 5.1.6 to perform any other duty or function imposed on the member by this By-law, or by the Municipal Act.

6.0 SIGNING AUTHORITY

- 6.1 Agreements and cheques and other negotiable instruments must be signed or authorized by:
- 6.1.1 the Head of Council, or the Deputy Head of Council, or other Designated Member of Council, and
 - 6.1.2 Chief Administrative Officer
 - 6.1.3 These appointments will carry till the next reorganizational meeting following a general election, if the signatories are still holding office.

DONE AND PASSED as a By-law of the Municipality of Brenda-Waskada assembled in Brenda-Waskada, Manitoba, this 17th day of December 2018.



HEAD OF COUNCIL



CHIEF ADMINISTRATIVE OFFICER

Read a first time this 12th day of November 2018

Read a second time this 17th day of December 2018

Read a third time this 17th day of December 2018
